

School of Historical and Philosophical Inquiry

# CLASSICS AND ANCIENT HISTORY UNDERGRADUATE REFERENCING GUIDE



## **Formatting for Essays, Tutorial Papers, Short Papers and Reports**

Essays must be printed on single-sided paper.

Recommended document formatting includes:

- Line spacing of 1.5
- Font: Times New Roman 12 pt
- All pages of the main text numbered consecutively
- Margins: left 3 cm, all others 2 cm, all margins justified
- Tables, diagrams and figures must be inserted in the text as soon as possible after the first reference to them in the text.
- Legends to figures must be placed below the figure.

## **Word Length**

Word Count does not include footnotes (unless discursive in character, see immediately below) or bibliography. It does, however include the following:

- body of your essay/paper/report
- discursive sentences in footnotes (viz. extra sentences of explanation or argument)
- quotes (so keep them brief or integrate them into your text)

## **Quoting Latin or Greek terms**

Latin and Greek terms should be italicised

- e.g. *curia*

Emphasising a word in the text:

- ‘Education’ here is interpreted broadly.

## Quoting Authors

- Use single inverted commas (‘...’) for quotes placed within a sentence, e.g.

Zanker states that ‘members of the aristocracy were often staggeringly rich, but had nonetheless no access to real power.’<sup>1</sup>

- Use double inverted commas (“...”) for a quote within a quote, e.g.

According to Zanker ‘Agrippa decorated his springs and fountain-houses with Greek columns and statues, including the famous “Hydria” in the Forum.’<sup>2</sup>

- Quotes of substantial length (modern or ancient) should be indented and single-spaced. *Quotation marks are not used* if the quote is indented. e.g.

The architect Vitruvius was scathing in his assessment of the new trend for eccentric elements that were used in Roman wall painting, beginning around 30 BC:

They now prefer to paint monstrosities (*monstra*) on plaster rather than faithful copies of natural objects. In place of columns they put fluted reed stalks with curling leaves, and in place of pediments, volutes and candelabra bearing little architectural structures. On their pediments grow tender blossoms, whose stalks twist in and out and on which sit utterly meaningless little figures. They paint stalks of plants with half-figures, some with human heads, others with animal heads. Such a thing has never existed and never will. (Vitr. *De Arch.* 7.5.3-4)

This is...

***Use footnotes at the bottom of the page. Avoid endnotes.***

## Referencing modern authors in footnotes

Use this form – Author Date: page(s). For example:

Bonfante 1997: 1-2.

Grant 1956: 99; Lomas 2008: 102-3.

Zanker 1990: 278, fig. 56.

---

<sup>1</sup> Zanker 1990: 15.

<sup>2</sup> Plin. *HN* 34.62; Zanker 1990: 141. (NOTE THAT ANCIENT AUTHORS/SOURCES ARE LISTED FIRST)

## Referencing Ancient Sources

### Texts

Use the abbreviations for texts which appear on pages xxix-liv of Hornblower, S. and Spawforth, A. eds. 1996. *The Oxford Classical Dictionary*, Oxford and New York: Oxford University Press (3<sup>rd</sup> edn.). For example:

Cic. *Cat.* 1.28; Sall. *Cat.* 23.5-6.

The abbreviations are available as a downloadable pdf at:

- <http://guides.library.uq.edu.au/classics> - Specialised Resources - Oxford Classical Dictionary Abbreviations (searchable using ctrl f)

### Referencing ancient sources in Sourcebooks in footnotes, e.g. texts, inscriptions, coins

#### *Example 1*

Plutarch, *Roman Questions* 49 in Dillon and Garland should be cited as:

Plut. *Quaest. Rom.* 49 (Dillon and Garland 2005: 2.36)

#### **NOT**

Dillon and Garland 2.36 or Dillon and Garland 2005: 79-80.

#### *Example 2* (coins, inscriptions, etc.)

A Latin inscription from *ILS* (*Inscriptiones Latinae Selectae*) recording a dedication to Venus in Parkin and Pomeroy should be cited as:

*ILS* 939, Mt Eryx, Sicily, after AD 20 (Parkin and Pomeroy 2007: 1.11).

#### **NOT**

Parkin and Pomeroy 1.11 or Parkin and Pomeroy 2007: 14-15.

## Referencing Museum Artefacts from the R.D. Milns Antiquities Museum

### Online Collection Database:

Example: Phrygian terracotta antefix c.525-500 B.C.

If you are discussing the antefix itself, your sentence might conclude:

... as demonstrated by a Phrygian terracotta antefix c.525-500 B.C.<sup>3</sup>

OR if you are citing the catalogue entry discussion on the antefix:

...as mentioned in the Museum online catalogue entry.<sup>4</sup>

In your bibliography, under Ancient Sources put the heading Museums, then the following entry:

R.D. Milns Antiquities Museum.2013.75.006 *Antefix*, accessed 18<sup>th</sup> March 2014,

<http://www.uq.edu.au/antiquities/collection/catalogue>

### Printed Museum Catalogue Entry

If an artefact, e.g. a vase, inscription or coin is in a catalogue published as a book:

.. as demonstrated by the depiction of Dionysus on an Attic Lekythos in now in the R.D. Milns Antiquities collection (65.001).<sup>5</sup>

In your bibliography, under Modern Authors, list the following entry:

Kanowski, M. G. 1978. *The Antiquities Collection*, Department of Classics and Ancient History, St. Lucia: The University of Queensland.

---

<sup>3</sup> R.D. Milns Antiquities Museum.2013.75.006 *Antefix*.

<sup>4</sup> R.D. Milns Antiquities Museum.2013.75.006 *Antefix*.

<sup>5</sup> Kanowski 1978: 14.

### Unpublished Museum files

If, for example, you are discussing a Roman Silver Denarius with Hadrian on the obverse and *Aeternitas* on the reverse, AD119-125:

...as suggested by/mentioned in the documentation for this denarius.<sup>6</sup>

In your bibliography, under Ancient Sources put the heading Museums, then the following entry:

R.D. Milns Antiquities Museum n.d. *Artefact File: C.202*.

### Footnotes at the bottom of the page

In 63 BC Marcus Tullius Cicero assumed the position of consul. He was the first ‘new man’ since Marius in 86 BC to attain the most prestigious office in the state.<sup>7</sup>

*OR, if referring to a particular section of an ancient work, e.g. Tacitus, Annals 2.41:*

At 2.41 of the *Annals*, Tacitus presents only one group of children, the biological offspring of Germanicus, riding in the triumphal chariot with their father. This is not surprising as Tacitus’ primary objective in discussing the triumph was to denigrate the character of the Emperor Tiberius, and he achieves this by turning Germanicus into a hero and Tiberius into a villain. According to Tacitus, this particular triumph was representative of all that was wrong with Imperial rule, particularly Imperial rule in the hands of Tiberius. Tiberius turned the events of May 26<sup>th</sup> into an embarrassing mockery of one of Rome’s most honoured institutions.<sup>8</sup>

---

<sup>6</sup> R.D. Milns Antiquities Museum n.d. *Artefact File: C.202*.

<sup>7</sup> Cic. *Cat.* 1.28; Sall. *Cat.* 23.5-6; Rawson 1975: 1-28.

<sup>8</sup> Tac. *Ann.* 2.41: ‘and the war, because he had been forbidden to complete it, was being accepted as completed.’ For the German campaigns still being fought at this time, see Timpe 1968; Levick 1976: 143-7; Seager 2005: 61-74. (MULTIPLE AUTHORS ARE USUALLY LISTED BY DATE FROM EARLIEST TO MOST RECENT).

**In-text references can be used (see below) but no more than two ancient sources should be cited using this system. It is often simpler just to use the footnoting system above.**

In 63 BC Marcus Tullius Cicero assumed the position of consul. He was the first 'new man' since Marius in 86 BC to attain the most prestigious office in the state (Cic. *Cat.* 1.28; Sall. *Cat.* 23.5-6).

**Submitting Assignments:****(Essays, Short Papers, Tutorial Papers, Museum Reports)**

All assignments, including the bibliography, must be submitted via Turnitin on the Blackboard Site for your course by **11:59 p.m.** on the due date. Paper copies will not be accepted.

By submitting work through Turnitin or the Assignment Link on Blackboard or via the Test or Quiz Function, you are deemed to have accepted the following declaration: *'I certify that this assignment has not been submitted either previously or concurrently in whole or in part to this University or any other educational institution for marking or assessment.'*

Feedback, in the form of comments on your script, will be provided through Turnitin or the Assignments upload link on Blackboard.

Weekly assignments for Latin and Greek language courses should be printed out and handed into your lecturer IN CLASS on the date specified unless directed by your ECP to submit them via the Assignments Link on Blackboard (usually before the start of your class, as specified on Blackboard). The HAPI office will not accept submissions. Assignments can only be emailed under exceptional circumstances.

**Plagiarism**

(including self-plagiarism) is cheating and constitutes academic misconduct. See ECP Section 6.1 and the HAPI Student Handbook (<http://hapi.uq.edu.au/current-students> - Student Handbook) for more information.



## BIBLIOGRAPHY

*Place your Bibliography at the end of your essay.*

*Divide your Bibliography into two categories:*

- **Ancient Sources and Modern Works**

### **Ancient Sources**

Name the Ancient Author, give the translator, etc. For example:

Arrian (trans. P.A. Brunt). 1976. *Anabasis of Alexander I*, London: William Heinemann.

Quintus Curtius Rufus (trans. J.C. Rolfe). 1946. *Curtius Rufus*, London: William Heinemann.

### **Sourcebooks**

Sourcebooks can be listed separately under Ancient Sources. For example:

Dillon, M. and Garland, L. 2005. *Ancient Rome from the Early Republic to the Assassination of Julius Caesar*, London and New York: Routledge.

### **Modern Works**

(Sample Bibliography of Modern Works):

Blake, M.E. 1947. *Roman Construction in Italy from Tiberius through the Flavians*, New York: Kraus. Reprint 1959.

Bonfante, L. 1984. 'Dedicated Mothers,' *Visible Religion* 3: 11-17.

Rawson, B. and Weaver, P. eds. 1977. *The Roman Family in Italy: Status, Sentiment and Space*, Oxford: Clarendon Press.

Zanker, P. 1990. *The Power of Images in the Age of Augustus*, trans. A. Shapiro, Ann Arbor: University of Michigan Press.

### **Museums**

(as above, pp5-6)

### **Types of Publications include:**

#### **Single Author: Books**

Blumenfeld-Kolinski, R. 1990. *Not of Woman Born: Representations of Caesarian Birth in Medieval and Renaissance Culture*, Ithaca, NY and London: Cornell University Press.

Ling, R. 1997. *The House of Menander at Pompeii*, Oxford: Oxford University Press.

#### **Multiple Authors: Books**

Avery, G. and Reynolds, K. 2000. *Representations of Childhood Death*, London: Macmillan.

#### **Single Editor: Books**

Barton, M.I. ed. 1989. *Roman Public Buildings*, Exeter: University of Exeter Press.

#### **Multiple Editors: Books**

Rawson, B. and Weaver, P. eds. 1977. *The Roman Family in Italy: Status, Sentiment and Space*, Oxford: Clarendon Press.

Laurence, R. and Wallace-Hadrill, A. eds. 1997. *Domestic Space in the Roman World: Pompeii and Beyond*, Portsmouth, RI: *Journal of Roman Archaeology* (Supplementary Series no. 22).

### Single Author: Journal Articles

Bonfante, L. 1984. 'Dedicated Mothers,' *Visible Religion* 3: 11-17.

### Multiple Authors: Journal Articles

Amundsen, D.W. and Diers, C.J. 1970. 'The Age of Menopause in Classical Greece and Rome,' *Human Biology* 42: 79-86.

### Authors with more than One Publication in a Single Year

Rawson, B. 1997a. 'The Iconography of Roman Childhood,' in B. Rawson and P Weaver eds. *The Roman Family in Italy: Status, Sentiment, Space*, Oxford: Clarendon Press, 205-32.

Rawson, B. 1997b. ' "The Family" in the Ancient Mediterranean: Past, Present and Future,' *Zeitschrift für Papyrologie und Epigraphik* 117: 294-6.

### Editions/Reprints

Birley, A. 1987. *Marcus Aurelius: A Biography*, London: Batsford. Rev. edn. First edn. pub. 1966.

Blake, M.E. 1947. *Roman Construction in Italy from Tiberius through the Flavians*, New York: Kraus Reprint. Reprint 1959.

### Chapter in a Book

Bestor, J.F. 1999. 'Ideas about Procreation and their Influence on Ancient and Medieval Views of Kinship,' in D.I. Kerzer and R.P. Saller, eds. *The Family in Italy from Antiquity to the Present*, New Haven and London: Yale University Press, 150-67.

Saller, R.P. 1991. 'Corporal Punishment, Authority and Obedience in the Roman Household,' in B. Rawson, ed. *Marriage, Divorce and Children in Ancient Rome*, Oxford: Clarendon Press, 144-65.

### Commentaries

Austin, R.G. 1988. *Cicero Pro M. Caelio Oratio*, Third Edition, Edited with Introduction and Commentary by R.G. Austin, Oxford: Clarendon Press. First edn. pub. 1960.

Novokhatko, A.A. 2009. *The Invectives of Sallust and Cicero*, Introduction, Translation and Commentary by A.A. Novokhatko, Berlin and New York: de Gruyter.

### Thesis/Dissertation Published

Dolansky, F. 1999. 'Coming of Age in Rome: The History and Social Significance of Assuming the *Toga Virilis*,' MA Thesis, Victoria, Canada: University of Victoria (UMI Dissertation Services).

### Thesis/Dissertation Unpublished

Cresswell, L. 1997. 'Augusta: Images of the Empress and Roman Imperial Power,' Unpublished PhD Thesis, Cambridge UK: University of Cambridge.

### Film: Video/DVD

Scott, R. 2000. *Gladiator*, DVD Deluxe Collector's Edition, Columbia Tristar Home Entertainment, Australia. Originally released as a Motion Picture by Dreamworks and Universal Pictures 2000.

Snyder, Z. 2009. *300*, Video Recording, Movie One, Australia. Originally released as a Feature Film by Warner Bros. Pictures, Legendary Films and Virtual Studios 2007.

### Articles/Chapters in Online Editions

Sherwin-White, A.N. and Price, S.R.F. 2009. 'Pliny (2) the Younger' in *The Oxford Classical Dictionary*, S. Hornblower and A. Spawforth, eds. *Oxford Reference Online*. Oxford University Press. Access via The University of Queensland, 15 May 2010  
<http://www.oxfordreference.com/views/ENTRY.html?subview=Main&entry=t111.e5134>

### Web Blog

Bartlett, A. 2007. *The Bartlett Diaries*, weblog, accessed 22 May 2010,  
<http://www.andrewbartlett.com/blog/>

**Blog Post**

For a group blog, cite the author of the post:

Bahnisch, M. 2014. 'Plus Ultra,' Larvatus Prodeo, Weblog Post, 9 January 2014, accessed 13 February 2014, <http://larvatusprodeo.net/blog/>

**Podcast**

Matteo, C.A. 2009. *Podcasting and the Classics*, American Philological Association, Release date 13 January 2009, accessed 22 May 2010, [http://www.academia.edu/2927196/Podcasting\\_and\\_the\\_Classics](http://www.academia.edu/2927196/Podcasting_and_the_Classics)